

INTERNATIONAL SHIPMENT FORM

<input type="checkbox"/> If this is a shipment of documents, no export control review is required. (Documents include books, journal articles, publications, purchase orders/invoices, checks or other financial documents, visa applications, admissions documents, etc.)				
<input type="checkbox"/> If this is a shipment of an identical item previously approved by Export Controls for shipment to the SAME recipient, no export control review is required.				
Section I: Shipment Information: Please forward a copy of waybill, or complete Section I.				
A) Sender's Point of Contact for Shipment: Name: _____ Dept: _____ Phone: _____ Email: _____	B) Recipient of Items: Name: _____ Address: _____ _____ Phone: _____			
C) Will item(s) be shipped to another destination after receipt by the Recipient? (Y/N)				
D) Is this a temporary export (i.e. will return to the US)? If so, how long will it be staying overseas? _____				
E) Total Value of shipment: _____ US Dollars (If not for sale, state replacement value.)				
F) Anticipated Date of Shipment: _____				
G) Please provide a description of the item(s) being shipped. Please include as much information as possible, including general description, manufacturer, model number, serial number, etc. If item is a chemical agent, biological agent or plant, please include the scientific/binomial name as well as the common name. (Attach additional sheet if required.)				
<u>Description</u>	<u>Qty.</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Value</u>
Section II: Project Information:				
H) Principal Investigator Name: _____				
I) Department: _____				
J) Project Number or Fund Code: _____				
K) Technical Specifications (provide URL or attach copy of technical specifications)				
L) Briefly describe the purpose of the shipment. (What will it be used for? Example: Testing of aerosol particles in the lower atmosphere.)				

Section III: For use by Export Controls.				
A) HTS/Sch. B#:	B) ECCN/USML:	C) License/Exemption:	D) RPS:	E) Comments:
F) Required Statements on Export Documents:				
<input type="checkbox"/>	No EEI/SED Required – Valued \$2,500 or less.			
<input type="checkbox"/>	No EEI/SED Required, enter exemption number: _____			
<input type="checkbox"/>	EEI/SED has been filed in AES.			
<input type="checkbox"/>	Destination Control Statement (appears on Comm. or Proforma Invoice) – “These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.”			
G) Approved by: _____			Date: _____	